

**MATE Housing Ministry**  
A Ministry of Mission at the Eastward  
PO Box 206  
Farmington, ME 04938  
Telephone: (207) 713-6283  
Email: housing@missionattheeastward.org

**2022 SUMMER WORK GROUP APPLICATION**

**Application form date:**

**Name of Group or Church:**

**Address:**

**Telephone:**

**E-mail:**

**Contact person(s):**

**Address:**

**Telephone:**

**E-mail:**

**WORK GROUP INFORMATION – It is best to email or call to lock-in a date.**

**Work Team Dates:** \_\_\_\_\_

We are a summer housing program, basically operating from June to August. Our dates shown are Sunday to Saturday - Please see assignments and available slots in the schedule in section 7. Signup is on a 1<sup>st</sup> come – 1<sup>st</sup> served basis, with teams who come annually getting 1<sup>st</sup> preference for their week. We are limited in the total number of volunteers we can support each week.

**Other dates:** Work groups normally arrive on Saturday and depart the following Saturday. If you have other plans, please so indicate: \_\_\_\_\_

**Estimated Total Number of people in Group:** \_\_\_\_\_

**Please return this page to MATE-MHM at the address shown at the top at your earliest convenience after receiving this application. Keep the rest of the letter for your files.**

## 1. COMPOSITION OF YOUR TEAM:

**Number in your group by age:** Minimum age for workers is ~14 years. Also, a 1:5 ratio of ‘adult’ [age >20] to every ‘youth’ [age <18] is the minimum we can accept – we prefer something closer to 1:3.

**Age 14-20** \_\_\_\_\_ **Age 21 to 65** \_\_\_\_\_ **Over age 65** \_\_\_\_\_ **Your ratio is:** \_\_\_\_\_

MHM discourages bringing younger children. If you do bring younger children, their role needs to be limited to an age-appropriate work site with parental supervision. When we contact you for additional details, we will ask for this team composition information.

## 2. SKILL LEVEL OF YOUR TEAM:

**Skill level:** It is expected that each work group will have ‘skilled’ leaders who will be responsible for leading work groups, both in doing the work and in doing it safely. For each adult in the group, it will help greatly in assigning work sites if we know their various construction expertise and the level of that expertise. We also like to hear from you what types of work you prefer to do, and work you do NOT prefer to do. **In April, MATE will contact you** to discuss this information to help us in planning, and also request at least 10% of your group fee [see #6 below] be sent to us then, as we start client home visits in late April and begin to incur expenses.

## 3. HOUSING INFORMATION

Work Groups have several “housing options.”

A. Dormitories at the University of Maine at Farmington, Farmington, Maine. UMF dorms are typically “suites.” [Meals can also be contracted at the University.] For more information and booking please contact: Ernestine Hutchinson - [eleight@maine.edu](mailto:eleight@maine.edu)  
Conferences and Facilities Office  
111 South Street  
Farmington, ME 04938 Phone: (207) 778-7344

B. North New Portland Community Church: approx. 20 miles from the Fairbanks Union Church. Kitchen Facilities are available there. There is space for campers & tents. Call 207-713-6283 if you need more information on this option.

C. Farmington Conference Center – Baptist camp and conference center with bunk houses and kitchen facilities. 216 Whittier Road; Farmington, ME 04938 (207) 578-3114

D. There are also several camp grounds as well as locally owned motels that could be utilized. Please contact [housing@missionattheeastward.org](mailto:housing@missionattheeastward.org) for a reservation.

## 4. FOOD SERVICE INFORMATION

Work groups provide their own meals. Kitchen facilities are available at several local Farmington churches. [Please contact directly for availability and fees.]

- A. Henderson Memorial Baptist Church (207) 778-2163
- B. Old South Congregational Church (207) 778-4438
- C. Saint Joseph’s Catholic Church (207) 778-2778
- D. UMF offers meal plans (207) 778-7344

## 5. PROOF OF INSURANCE

MHM **requires** that every work group member **MUST** have personal liability and health insurance [Each group is responsible for verifying this]. **Further, we require that each work group send to MHM a certificate of group liability insurance coverage** [your church should have this coverage for mission trips].

## 6. DONATION

One of the best things about MATE's Housing Ministry is that it provides home repairs at little to no cost for our clients. In 2022 MATE hopes to raise \$70,000 for building materials to cover the cost of repairs to serve our goal of 80 clients. These expenses are funded primarily through volunteer team fees. We ask that your group make a donation to MATE of \$175 - \$250 per mission worker. Those of you with abundance resources may want to consider giving a little extra to provide for those organizations who have gifts to share, but lack the financial resources to make a contribution. We believe that whatever you have to offer as your commitment to God and to God's work at MATE greatly matters and will have a big impact on our clients. We give thanks to God for your donated volunteer team fees, your presence and support. Your partnership makes our work in the mission field at MATE a reality by providing volunteer team fees that underwrite the cost of building supplies. Thank you!

## 7. 2022 WORK GROUP CALENDAR

Please check our website for information. [www.missionattheeastward.org](http://www.missionattheeastward.org); then click on the link for MATE Housing Ministry (MHM).

## ACCEPTANCE OF APPLICATION

MATE Housing Ministry steering meets regularly to review Work Group Applications. We will respond to your application as soon as possible. We will do everything possible to accommodate your group.

Please return the completed application [1<sup>st</sup> page] to the MATE Office. You can either email the pertinent information or send a hard copy via US mail.

**PLEASE ONLY SEND AN APPLICATION IF YOU ARE CERTAIN A GROUP WILL BE COMING TO MAINE IN THE WEEK SELECTED. WE CAN EASILY FILL VACANCIES WITH LAST MINUTE APPLICANTS – BUT IT IS NOT SO EASY TO FILL LATE CANCELLATIONS WHEN A GROUP BACKS OUT OF THEIR COMMITMENT.**

Email: housing@missionattheeastward.org  
US Mail: MATE Housing Ministry  
Mission at the Eastward  
PO Box 206  
Farmington, Maine 04938