

MATE Housing Ministry
A Ministry of Mission at the Eastward
PO Box 206
Farmington, ME 04938
Telephone: (207) 713-6283
Email: housing@missionattheeastward.org

2022 SUMMER WORK GROUP APPLICATION

Application form date:

Name of Group or Church:

Address:

Telephone:

E-mail:

Contact person(s):

Address:

Telephone:

E-mail:

WORK GROUP INFORMATION – It is best to email or call to lock-in a date.

Work Team Dates: _____

We are a summer housing program, basically operating from June to August. Our dates shown are Sunday to Saturday - Please see assignments and available slots in the schedule in section 7. Signup is on a 1st come – 1st served basis, with teams who come annually getting 1st preference for their week. We are limited in the total number of volunteers we can support each week.

Other dates: Work groups normally arrive on Saturday and depart the following Saturday. If you have other plans, please so indicate: _____

Estimated Total Number of people in Group: _____

Please return this page to MATE-MHM at the address shown at the top at your earliest convenience after receiving this application. Keep the rest of the letter for your files.

1. COMPOSITION OF YOUR TEAM:

Number in your group by age: Minimum age for workers is ~14 years. Also, a 1:5 ratio of 'adult' [age >20] to every 'youth' [age <18] is the minimum we can accept – we prefer something closer to 1:3.

Age 14-20 _____ **Age 21 to 65** _____ **Over age 65** _____ **Your ratio is:** _____

MHM discourages bringing younger children. If you do bring younger children, their role needs to be limited to an age-appropriate work site with parental supervision. When we contact you for additional details, we will ask for this team composition information.

2. SKILL LEVEL OF YOUR TEAM:

Skill level: It is expected that each work group will have 'skilled' leaders who will be responsible for leading work groups, both in doing the work and in doing it safely. For each adult in the group, it will help greatly in assigning work sites if we know their various construction expertise and the level of that expertise. We also like to hear from you what types of work you prefer to do, and work you do NOT prefer to do. **In April, MATE will contact you** to discuss this information to help us in planning, and also request at least 10% of your group fee [see #6 below] be sent to us then, as we start client home visits in late April and begin to incur expenses.

3. HOUSING INFORMATION

Work Groups have several "housing options."

A. Dormitories at the University of Maine at Farmington, Farmington, Maine. UMF dorms are typically "suites." Rooms are available either with or without sheets and towels. [Meals can also be contracted at the University.] For more information and booking please contact: Ernestine Hutchinson - eleight@maine.edu

Conferences and Facilities Office

111 South Street

Farmington, ME 04938 Phone: (207) 778-7344

B. North New Portland Community Church: approx. 20 miles from the Fairbanks Union Church. Kitchen Facilities are available there. There is space for campers & tents. Call 207-713-6283 if you need more information on this option.

C. There are also several camp grounds as well as locally owned motels that could be utilized. Please contact housing@missionattheeastward.org for a reservation.

4. FOOD SERVICE INFORMATION

Work groups provide their own meals. Kitchen facilities are available at several local Farmington churches. [Please contact directly for availability and fees.]

A. Henderson Memorial Baptist Church (207) 778-2163

B. Old South Congregational Church (207) 778-4438

C. Saint Joseph's Catholic Church (207) 778-2778

D. UMF offers meal plans (207) 778-7344

5. PROOF OF INSURANCE

MHM **requires** that every work group member **MUST** have personal liability and health insurance [Each group is responsible for verifying this]. **Further, we require that each work group send to MHM a certificate of group liability insurance coverage** [your church should have this coverage for mission trips].

6. DONATION

MHM suggests a donation of \$250 per person for construction related costs and to cover the cost of our seasonal staff and vehicles. Please note that this amount may not correlate to the actual work your group may do – for example, painting sites cost less than sites that involve roofing repairs or new windows. We ask this of all groups and workers on an equal basis – if you cannot commit to this, we need to know in advance. Clearly, the more funds we receive, the more homes we can assist with repairs. We ask that you do whatever you can. Checks can be made payable to MATE-Housing Ministry. As our commitment to homeowners is partly based on the number of volunteers we receive, we cannot refund any deposits should your group decide to cancel, as we made commitments based on your funding.

7. 2022 WORK GROUP CALENDAR

Please check our website for information. www.missionattheeastward.org; then click on the link for MATE Housing Ministry (MHM).

ACCEPTANCE OF APPLICATION

MATE Housing Ministry steering meets regularly to review Work Group Applications. We will respond to your application as soon as possible. We will do everything possible to accommodate your group.

Please return the completed application [1st page] to the MATE Office. You can either email the pertinent information or send a hard copy via US mail.

PLEASE ONLY SEND AN APPLICATION IF YOU ARE CERTAIN A GROUP WILL BE COMING TO MAINE IN THE WEEK SELECTED. WE CAN EASILY FILL VACANCIES WITH LAST MINUTE APPLICANTS – BUT IT IS NOT SO EASY TO FILL LATE CANCELLATIONS WHEN A GROUP BACKS OUT OF THEIR COMMITMENT.

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