



MATE HOUSING REPAIR

Homeowner Liaison Specialist

ABOUT THE POSITION

- **Employment Category:** Volunteer
- **Duration of Employment:** April 22nd – 26th
- **Location:** Farmington, ME.
- **Compensation:**
 - **MILEAGE REIMBURSEMENT:** 67 cents per mile traveled with personal vehicle between site assessments (if necessary to take own vehicle)
 - **LODGING:** available (if required)

ABOUT THE ORGANIZATION

Mission at the Eastward (MATE) is a faith-based nonprofit that provides volunteer home repairs, transitional housing, and youth outreach to create lives of hope, dignity, and security in Central Western Maine. Our primary program, MATE Housing Ministry (MHM), offers one of the most enriching and rewarding service opportunities in the country. Each summer, 300-400 volunteers from around the east coast travel to rural Maine, usually for a week at a time, to conduct critical home repairs for mostly low-income families and the elderly. Our service keeps people safe and healthy in their homes and out of the devastating cycle of homelessness. Arguably, the most important part of our service is the deep bond that's developed between staff, volunteers, and homeowners that delivers help, hope, and connection to all who are involved in the experience.

POSITION SUMMARY

Homeowner Liaison Specialists accompany MATE staff and Assessment Specialists when conducting site assessments. The primary responsibility of a Homeowner Liaison Specialist is to connect with the homeowners while MATE staff and Assessment Specialists collect the information necessary to draft material estimates and plans for repair projects.

Duties of a Homeowner Liaison Specialist:

- Verify that the information provided on the MATE Homeowner Application is correct and collect any missing information
- Connect with the homeowners and take notes on their story and situation and communicate this information with MATE staff for future interactions
- Provide a listening ear and an open heart to our neighbors

CANDIDATE DESCRIPTION

Required

- Ability to connect with and be compassionate for people of all backgrounds and circumstances
- Effective communicator
- Reliable transportation to MATE headquarters

Desirable

- Experience in social work or ministry
- Trained in State of Maine Mandated Reporting
- Experience as a MATE Volunteer
- A "heart" for the mission